

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**June 10, 2015**

The meeting was called to order at 6:02 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

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| Pledge of Allegiance                             | Chris Stamm, Director-Nutrition Services, led the Pledge of Allegiance.   |   |
| Roll Call  | Trustee Alicia Anderson<br>Trustee Tony Peña<br>Trustee Sonya Cuellar   | Trustee Linda Garcia<br>Trustee Vivian Hansen |
| Administrators Present                           | David Verdugo, Co-Interim Superintendent<br>Michael Conroy, Assistant Superintendent-Business Services<br>Myrna Morales, Assistant Superintendent-Human Resources<br>Deborah Stark, Assistant Superintendent-Educational Services<br>Ranita Browning, Director-Fiscal Services<br>Kim Cole, Director-Special Education/ECE<br>Cindy DiPaola, Director-Maintenance & Operations<br>Randy Gray, Director-Curriculum & Instruction/Projects<br>Troy Marshall, Director-Technology<br>Manuel San Miguel, Director-Student Services<br>Chris Stamm, Director, Student Nutrition Services<br>Greg Buckner, Principal-Paramount High School<br>Greg Francois, Principal-Jackson School<br>Morrie Kosareff, Principal-Paramount High School-West<br>Yuki Mio, Interim Principal-Buena Vista High School<br>Richard Morgan, Principal-Paramount Adult School<br>Beatriz Spelker-Levi, Principal-Collins School |   |
| Approve Agenda<br>June 10, 2015<br>1.164         | Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the agenda of the Regular Meeting of June 10, 2015.<br><br>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña  |   |
| Regular Meeting Minutes<br>May 27, 2015<br>1.165 | Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on May 27, 2015.<br><br>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña  |   |

Facilities Corporation  
Meeting Minutes  
May 27, 2015  
1.166

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on May 27, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Special Meeting Minutes  
June 3, 2015  
1.167

Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Special Meeting held on June 3, 2015.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **REPORTS**

Student Board  
Representatives

Avery De La Cruz, Paramount High School, Armando Torres - Paramount High School-West, Stephanie Alonzo-Buena Vista High School and Armando Vera-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative  
Reports

There was no CSEA representative in attendance.

TAP President April O'Connor shared that it is amazing what can happen in three weeks. Eighth grade students were off to their trip yesterday, Tuesday. She added that she has appreciated coming to the Board meetings to report. She shared that K-5 staff are enjoying the rotations and 6-8 staff is very appreciative of the support for the planning period. Members strongly believe that Creating a College Going Culture begins at the Kinder level and starting at the 8<sup>th</sup> grade is too late. She knows that the discussion has been taking place to provide support at the K-5 level. They ask that wealth be shared and thanked the Board for their support.

Board Members' Reports

Trustee Anderson attended the District's Annual Veteran Employees and Retirement Tea, Pathways Open House, Buena Vista High School graduation, and the Relay for Life in Catalina Island.

Trustee Cuellar attended the District's Annual Veteran Employees and Retirement Tea and wished everyone a great summer.

Trustee Garcia thanked the District Student Board representatives. She announced information on an upcoming Tepic Sister Cities fundraiser taking place on Saturday and also information on Councilmember Diane Martinez's fundraiser for the Relay for Life that will be at Paramount Park for the Arts, Smarts and Healthy Hearts Fair. She attended the Jefferson School carnival, the District's Annual Veteran Employees and Retirement Tea, Buena Vista High School graduation, the Relay for Life in Catalina Island and the awards assembly at Alondra Middle School. She wished everyone a wonderful summer.

Trustee Hansen attended the District's Annual Veteran Employees and Retirement Tea, City of Paramount Council Meeting, Buena Vista High School graduation and she thanked the District's student representatives for their support they have provided their respective sites as they reported during the Board meetings on their sites activities.

Trustee Peña thanked everyone for all their hard work during the school year. He attended the District's Annual Veteran Employees and Retirement Tea, Buena Vista High School graduation, the City of Paramount Council meeting and shared information on the upcoming Arts, Smarts & Healthy Hearts fair event scheduled to take place on Saturday, June 13 and also shared information on the Summer Food Service Program beginning at the K-8 schools on Monday, June 15.

## Superintendent's Report

Co-Interim Superintendent Dr. David Verdugo highlighted a variety of items:

- Co-Interim Superintendent Dr. Verdugo was asked to assist and evaluate 18 Doctoral Dissertation proposals at USC. He shared that two of these students being evaluated and successfully now being able to take the final steps were our very own principals Pat Brent and Bea Spelker-Levi.
- Dr. Verdugo and Dr. Michael Conroy held a meeting with PSOMAS Solar energy to discuss and determine the positive impact of solar energy on PUSD.
- He attended the Buena Vista and Alternative Education High School graduation.
- Dr. Verdugo with our District Auditors and discussed the need for a District wide Ethics Policy for District employees.

### Student Board Representatives Recognition

Co-Interim Superintendent Dr. Verdugo and the Board of Education thanked and recognized each student Board representative Armando Torres-Paramount High School-West, Avery De La Cruz-Paramount High School, Stephanie Alonzo-Buena Vista High School and Armando Vera-Paramount Adult School for their continued representation of their site during Board meetings. Each student was presented with a Certificate of Merit.

### Introductions:

*Beatriz Spelker-Levi, Director-Personnel:* Beatriz Spelker-Levi received her Bachelor's Degree in Research in Mental Health and Spanish: Language and Literature from the California State University Dominguez Hills, her Master's Degree in Multicultural Education from Cal State University Dominguez Hills and she is currently working on her Doctorate in Leadership in Urban Education from USC. Bea served as a teacher and Literacy teacher at Los Cerritos school, an Assistant Principal at Collins School, Principal at Jefferson and Mokler schools and for the past four years, Principal at Collins School.

*Dr. Greg Francois, Director-Secondary Education:* Dr. Greg Francois received his Bachelor's Degree in Political Science from the University of California Santa Barbara, his Master's Degree in Multicultural Education from Cal State Dominguez Hills and his Doctorate from the USC in Educational Leadership. Greg served as a teacher at Hollydale School, and as an Assistant Principal at Lakewood School and Paramount High School. For the past year, he served as the Principal at Jackson School.

*Adrian Ayala, Director-Leadership Development:* Adrian Ayala received his Bachelor's Degree in History from Western New Mexico University of La Verne in Classroom Guidance and Educational

Management Tier 1. Adrian served as a teacher, Athletic Director and Dean of Student Services in El Rancho Unified School District. He also served as an Assistant Principal at El Rancho High School and La Serna High School in the Whittier Union High School District. Adrian became the Learning Director at Carr Intermediate in Santa Ana Unified School District. For the past five years, Adrian has served as the Principal of Lathrop Intermediate in Santa Ana Unified School District.

New CTE Pathway: Food Service and Hospitality

Dr. Manuel San Miguel provided the Board with information on the process used to select a new CTE pathway, the pathway selected by the committee and the timeline for implementation.

How was the new CTE pathway selected?

A committee of teachers, counselors and administrators representing middle and high schools analyzed five CTE pathways: Education, Food Service and Hospitality, Business and Finance, Arts and Entertainment and Public Service. The Committee discussed which of the pathways best met the following criteria:

- Offers job opportunities for students.
- Allows students to pursue a degree beyond high school.
- Generated student interest.
- Promotes an engaging environment where students experience and practice the depth of the standards.
- Has varied and multiple opportunities for internships within the community.
- Allows for the development of new A-G courses.

Of the five possible pathways three best met the conditions for further consideration:

- Food Service and Hospitality
- Education
- Arts and Entertainment

The committee analyzed the benefits and risks of all three pathways. The Food Service and Hospitality Pathway generated the highest rating.

What are the benefits of the Food Service and Hospitality Pathway?

- Provides new A-G/UC course opportunities.
- Provides internships with local businesses.
- Offers hands-on, high interest experiences.
- Provides students with opportunities to learn to operate their own business.
- Has the potential to attract students from outside the district.
- Generated highest student interest.

Which courses are in the new pathway?

<u>Course</u>	<u>Description</u>	<u>Grade</u>	<u>Timeline</u>
<b>Principles of Nutrition</b>	CTE Standards: A 1.0, A 2.0, A 8.0, B 1.0, B 2.0, B 3.0, B 6.0 <ul style="list-style-type: none"> <li>• Culinary Industry overview, safe food handling, sanitation and cleaning, safety and emergency procedures,</li> </ul>	<b>9<sup>th</sup></b>	2015-16

	<p>cleaning equipment and facilities.</p> <ul style="list-style-type: none"> <li>• Six basic nutrients, U.S dietary guidelines, reading food labels and nutritional panels, contemporary diets and cultural differences.</li> <li>• Introduction to measurement, cooking utensils, basic knife skills, cooking methods and principles.</li> <li>• Introduction to breads, grains, legumes, potatoes, eggs, fruits and vegetables. Introduction to plating and garnishing.</li> </ul>		
<b>Advanced Principles of Nutrition</b>	<p>CTE Standards: A 2.0, A 4.0, A 5.0, A 8.0, B 1.0, B 2.0, B 3.0, B 6.0, B 10.0</p> <ul style="list-style-type: none"> <li>• Culinary Industry overview, safe food handling, sanitation and cleaning, safety and emergency procedures, cleaning equipment and facilities.</li> <li>• Menu design around restrictive diets – religious social/health, American Dietetic Association guidelines, addressing obesity and portion control, organic vs. modified.</li> <li>• Advanced cooking methods and principles. Introduction to meat, poultry, fish and seafood.</li> </ul>	<b>10<sup>th</sup></b>	2016-17
<b>Culinary Arts I</b>	<p>CTE Standards: A 2.0, B 1.0, B 2.0, B 3.0, B 5.0, B 6.0, B 7.0,</p> <ul style="list-style-type: none"> <li>• Culinary Industry overview, safe food handling, sanitation and cleaning, safety and emergency procedures, cleaning equipment and facilities.</li> <li>• Introduction to soups stalks and sauces.</li> <li>• Introduction to dessert cookery.</li> </ul>	<b>11<sup>th</sup></b>	2017-18
<b>Culinary Arts II</b>	<p>CTE Standards: A 2.0, A 3.0, A 6.0, A 7.0, B 1.0, B 2.0, B 3.0, B 4.0, B 6.0, B 8.0, B 11.0, B 12.0</p> <ul style="list-style-type: none"> <li>• Culinary Industry overview, safe food handling, sanitation and cleaning, safety and emergency procedures, cleaning equipment and facilities.</li> <li>• Procedures for handling accidents, role of</li> </ul>	<b>12<sup>th</sup> Grade</b>	2018-19

	CAL/OSHA, Industry laws and regulations, Americans with Disabilities Act, facilities management, personnel management, purchasing and receiving goods, advanced knife skills, advanced tools, advanced cooking trends, advanced recipes and food preparation, cost control, marketing and entrepreneurship.		
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Timeline:

<u>Activity</u>	<u>Who is Responsible</u>	<u>Date</u>
Visit Surrounding Food Service and Hospitality programs	Manuel San Miguel	May, 2015 and ongoing
Classroom Visit - West Campus	Manuel San Miguel	June, 2015
Develop Plan to Modify Facilities	Manuel San Miguel	June, 2015 and ongoing
Course and Textbook Board Adoption	Manuel San Miguel	June, 2015
Order Equipment and Materials	Manuel San Miguel	June, 2015
Place new course into Master Schedule	PHS West Administration	June, 2015
Recruit and Hire Staff	Human Resources	Summer, 2015
Curriculum Development	Nancy Manning	Summer, 2015
Research for California Career Pathway Grant Opportunities	Director	Fall, 2015
Provide Professional Development on new course	Nancy Manning	August, 2015
Assess Program	Director	January, 2016

Who was on the CTE selection committee?

<u>School</u>	<u>Name</u>	<u>Position</u>
District Office	Michael Conroy	Asst. Superintendent
District Office	Manuel San Miguel	Director of Student Services
District Office	Nancy Manning	Curriculum Specialist
Alondra	Dolores Barrios	Counselor
Jackson	Laura Donato	Teacher
Zamboni	Steve Tully	Teacher
PHS	Damon Dragos	Assistant Principal
PHS	Patricia Gonzalez	Teacher

PHS	Patricia Jacobo	Counselor
PHS	Jason Sewell	Teacher
PHS	Magy Gharghoury	Teacher
PHS West	Morrie Kosareff	Principal
PHS West	Sharon Bryant	Counselor
PHS West	Brent Jaffe	Teacher
TAP	Maria Childres	Teacher

**BOARD MEETING  
CALENDAR**

There were no changes to the Board of Education Meeting Calendar. Dr. Verdugo commented the possibility of a Special Meeting being scheduled.

**HEARING SECTION**

Lisa Bravo, community member and parent addressed the Board and wished to thank the Board for their support of Special Education students in the District. She shared she is the mother of special education student who has Apraxia and who receives constant support at Lincoln School. Her daughter began to receive speech services at the age of three and with the assistance and support of Speech Pathologist Ms. Ashley Boyer, her daughter has made a lot of progress this school year. She added that Ms. Boyer is amazing and has devoted much time to work on projects for her daughter and works weekly to input information that will be covered in class on her daughter's Augmentative and Alternative Communication device. She also shared that her daughter has now mastered her site words and has received achievement awards at school. She added that Ms. Boyer has been a blessing to her daughter and wished to once again thank the Board for their support. Ms. Bravo also shared a poem with the Board that she wrote about her daughter.

**CONSENT ITEMS**  
0.168

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

**General Services**

Representatives to Athletic Leagues for 2015-16  
1.168

Approve Dr. Greg Bucker, Paramount High School Principal and Mr. Alex Acosta, Athletic Director, as District Representatives to athletic leagues for 2015-16.

**Human Resources**

Personnel Report  
14-18  
2.168

Accept Personnel Report 14-18, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

## **Educational Services**

Consultant and Contract Services 3.168	Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.
Overnight and/or Out-of-County Study Trips 3.168	Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.
Memorandum of Understanding with the City of Paramount, Parks and Recreation Department 3.168	Approve the Memorandum of Understanding with the City of Paramount, Parks and Recreation Department to provide grounds supervision and supervised recreation for the Summer Food Service Program.
Memorandum of Understanding with California Youth Connection 3.168	Approve the Memorandum of Understanding with California Youth Connection to provide Foster Youth students the opportunity to gain leadership skills.
Memorandum of Understanding with the Long Beach Guidance Center 3.168	Approve the Memorandum of Understanding with the Long Beach Guidance Center for the 2015-16 school year.

## **Business Services**

Purchase Order Report 14-18 4.168	Approve Purchase Order Report 14-18 as submitted, authorizing the purchase of supplies, equipment, and services for the District.
Acceptance of Donations 4.168	Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.
Consultant Services 4.168	Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

## **ACTION ITEMS**

### **Educational Services**

Public Hearing – Local Control Accountability Plan 3.169	Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to conduct a public hearing regarding the Local Control Accountability Plan which is required to receive Local Control Funding.  Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña  Dr. Verdugo shared with the Board that although we are bringing forward the LCAP draft tonight, circumstances have changed since the May Revise and information we are hearing from Sacramento in regards to the State budget adoption may require the District to address changes in programs and services in the LCAP. These changes and any related dollar estimates will be included in the LCAP
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to be presented for approval at the next Board meeting, as will any other changes that might emerge from this public hearing.

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to close the public hearing regarding the Local Control Accountability Plan which is required to receive Local Control Funding.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Scholastic Reading Club  
Grant Submission  
3.179

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to ratify the submission of the Scholastic Reading Club application for Collins School for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

New CTE Course Sports  
Medicine and Adoption of  
Textbook  
3.180

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the adoption and authorize the purchase of Sports Medicine course and textbook in the Health Careers Academy Pathway at Paramount High School for implementation in 2015-16.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

New CTE Course Principles  
of Nutrition and Adoption of  
Textbook  
3.181

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve the adoption and authorize the purchase of Principles of Nutrition textbook and instructional materials in the Food Service and Hospitality Pathway for implementation in 2015-16.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School  
Placements for Special  
Education Students for  
2014-15  
3.182

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Business Services**

Authorization to Make  
Appropriation Transfers  
4.183

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to authorize the Los Angeles County Superintendent of Schools to make appropriate transfers at the close of the 2014-2015 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Hearing –  
2015-2016 Tentative Budget  
4.184

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to conduct a public hearing prior to the approval of the 2015-2016 Tentative Budget.

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

There were no speakers during the hearing section.

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to close the public hearing prior to the approval of the 2015-2016 Tentative Budget.

Ayes: 5 – Trustees Anderson, Cuellar Garcia, Hansen, Peña

Approval of Agreement with In2Vate Technology and Brit Team Platform Learning Management System  
4.185

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Agreement with In2Vate Technology and Brit Team Platform Learning Management System to provide Online Team Platform Training.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Contract Renewal – Vernon Security Services  
4.186

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the contract renewal with Vernon Security Services for one year from July 1, 2015 through June 30, 2016, and authorize the Co-Interim Superintendent(s) or designee to execute all necessary documents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **INFORMATION ITEMS**

### **Educational Services**

Two Year Plan to Create a College Going Culture

Submitted for the Board's information is a two year plan to create a College Going Culture in Paramount Unified School District.

### **Business Services**

Student Nutrition Commodities: Dairy, Snacks and Beverages, and Bread Products Bid Summary

The Board received as information a summary of bid results for Student Nutrition commodities: dairy, snacks, and beverages, and bread products.

## **ANNOUNCEMENTS**

President Anderson reported that the next Regular Meeting would be June 24, 2015, at 6:00 p.m. – Boardroom of the District Office.

## **CLOSED SESSION**

The Board adjourned to Closed Session at 7:02 p.m. to discuss Conference with Labor Negotiator and Governance Team Items.

## **OPEN SESSION**

The Board reconvened to Regular Session at 8:30 p.m. President Anderson reported that the Board had discussed Conference with Labor Negotiator and Governance Team Items.

There was no action taken in Closed Session.

## **ADJOURNMENT**

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on June 10, 2015 at 8:31 p.m. in memory of Lloyd Tanner, husband of retired teacher Diane Tanner and Louis Meza, community member and long time Lincoln School volunteer.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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David Verdugo, Co-Secretary  
To the Board of Education

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President

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Vice President/Clerk